

MEDIA USE POLICY OVERVIEW

Trinity Baptist Church takes many pictures of baptisms, choir performances, concerts, worship services, mission trips, special presentations, childrens' programs, youth programs, fellowship activities and community outreach projects, just to name a few. We use these pictures to record, to promote, and to celebrate our church ministries. Pictures are used in printed publications, on our church web site, on social media, and during in house presentations both locally and livestreamed.

Sharing photos and videos of attendees and events at Trinity Baptist Church is a joy and privilege for us, and it is our desire to respect and honor this process.

MEDIA USE POLICY

- Photos and videos are almost always of individuals in public spaces and/or at public events.
- We will not knowingly post anything that would be embarrassing, objectionable or hurtful to anyone in a photo or video.
- We will not identify children under 18 years of age by name in any photos and/or videos we use in our online and printed publications.
- To ensure the privacy of adults, the use of names or personal identifying information requires verbal approval by the individual prior to the name being published.
- We will gladly remove any photo or video upon request from our online sites. If you see a photo that includes you or your child and would like it removed from the site, please call 780-464-4040 or notify us at info@tbcsherwoodpark.ca with the details.

MEDIA OPT-OUT FORM

Should an individual not want to have their photo, or photos of their children, utilized in the above manner, we at Trinity Baptist Church desire to respect their wishes. Therefore, we are providing a Media Opt-Out form for individuals or families who prefer NOT to have photographs of themselves used by the church. **If you have no objection to the use of your photos, you do not need to sign or return this form.**

Copies of this form are available in the church office and online.

PERMISSIONS TO USE OUR MEDIA & CONTENT

Unless otherwise indicated, photographs and videos taken by and used by Trinity Baptist Church are the property of Trinity Baptist Church and may not be used for any purpose (including but not limited to: downloading, printing, distributing, linking) without prior written permission from Trinity Baptist Church.



22550 Twp. Rd. 530
Sherwood Park, AB
T8A 4T7

780-464-4040
info@tbcsherwoodpark.ca

We grant permission for limited sharing of our media and content. You are encouraged to share videos, website articles and Facebook stories on social media. You may link to our posted content but may not download and share content on a personal web page without permission. Please add attribution to Trinity Baptist Church for any media you share with permission.

Please call 780-464-4040 if you have any questions or concerns about our Media Use Policy. You can also send e-mail to info@tbcsherwoodpark.ca.



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TRINITY BAPTIST CHURCH MEDIA OPT-OUT FORM

IF YOU HAVE NO OBJECTION TO TRINITY BAPTIST CHURCH USING YOUR IMAGE AS DETAILED IN THE TRINITY BAPTIST CHURCH MEDIA USE POLICY, YOU DO NOT NEED TO SIGN OR RETURN THIS FORM.

Should an individual not want to have their photo, or photos of their children, utilized in the manner outlined in the Trinity Baptist Church Media Policy, we at Trinity Baptist Church desire to respect their wishes. Therefore, we are providing this Media Opt-Out form for individuals or families who prefer NOT to have photographs of themselves used by the church

I, _____, hereby request that Trinity Baptist Church not use any images of the individuals listed below in any printed publications, on Trinity Baptist Church’s website, on social media, or during in house presentations both locally and livestreamed. I acknowledge that Trinity Baptist Church will make its best effort to fulfill this request. I further acknowledge that unintentional mistakes may happen, and I hereby release Trinity Baptist Church from all liability in the event that any image of any of the individuals listed below is used in any printed publications, on Trinity Baptist Church’s website, on social media, or during in house presentations both locally and livestreamed.

Please list all individuals who are to be included in this opt-out request:

Name

Date Of Birth

Signed

Dated

In the case of minors, age 18 years and under, this form must be signed by a parent or guardian. Return the completed form to Trinity Baptist church office where it will be kept on file.